WESTERN TECHNICAL COLLEGE

Is seeking applicants for

LINUX INSTRUCTOR
(PART-TIME)

Requirements:

1. Linux instructors must have at least 2 years hands-on experience with Linux system administration.
2. Linux instructors must be knowledgeable with setting up TCP/IP networks and network services such as SSH, DNS, SendMail, Squid, Apache, FTP, etc.
3. Excellent communication skills
4. Associate’s Degree with CompTIA Linux+, and 3 years related field experience
5. Teaching experience at the post-secondary level (preferred).

Skills Required:

- Linux, RedHat, Suse, Ubuntu

All interested and qualified candidates, please submit resume to HR@westerntech.edu
Please quote position in subject line.

----- Please review Job Description below -----
JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Position Title:</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>Department:</td>
<td>Faculty</td>
</tr>
<tr>
<td>Reports to:</td>
<td>Program Director</td>
</tr>
<tr>
<td>Supervises:</td>
<td>N/A</td>
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<tr>
<td>Classification:</td>
<td>Salaried</td>
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<tr>
<td>Status:</td>
<td>Exempt</td>
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</tbody>
</table>

PLEASE NOTE: Management reserves the right to change or otherwise modify the functions of this job in order to meet the needs of the company. Additional duties may also be assigned. Consideration will be given to make reasonable accommodations for individuals with disabilities.

POSITION OVERVIEW: Teach technical subjects to students in theory and lab/shop.

ESSENTIAL FUNCTIONS:

1. Provide for the safety of students and co-workers. Always attend to a safety hazard or potential safety hazard immediately.
2. Prepare and deliver effective lectures/lessons to students.
3. Organize and plan students’ lab/shop projects and providing effective “hands on training”.
4. Listen to students and staff in effort to resolve conflicts in a prompt manner and establish good communications.
5. Identify students who are “at risk”. Help them or see that they may receive the help that they need.
6. Ensure that all classroom/lab equipment is maintained and at good working order.
7. Prepare in advance to see that students have sufficient materials and equipment to complete all classes and lab assignments.
8. Inspection and identification of colored wires, color codes, cells, etc.
9. Listen to students and co-workers in effort to resolve conflicts and establish good communication.
10. Understand and enforce school rules and policies.
11. Stay current in subject field through personal study, in-service days and attending workshops or seminars.
12. Keep the curriculum, performance standards, competencies, lesson plans and tests current with industry needs.
13. Assist in organizing/conducting field trips.
14. Supervise lab/classroom clean-up by students.
15. Must be able to work flexible hours.
16. Must have a valid driver's license and minimum legal insurance coverage on your personal vehicle.
17. Perform other work-related duties that are assigned.
18. Supervise Lab Assistant.

PLEASE NOTE: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed hereafter are representative of the knowledge, skills and or abilities required to do this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND EXPERIENCE REQUIREMENTS:

1. Any one of the following as applicable to a specific program:
   a. A Bachelor’s Degree with two years of experience in the subject field within the last ten years.
b. An Associate’s Degree with three years of experience in the subject field within the last ten years.
c. A high school diploma of GED with five years of experience in the subject field within the last ten years.

2. Be of good reputations and character as defined by the State of Texas as follows:
   Title 19 Texas Administrative code; Rules section 175.127. “Good reputation”- A person is considered to be of good reputation if:
   a. there are no felony convictions related to the operation of a school, and the person had been rehabilitated from any other felony convictions;
   b. there are no convictions involving crimes of moral turpitude;
   c. within the last 10 years, the person has never been successfully sued for fraud or deceptive trade practice; the person does not own a school currently in violation of the legal requirements; has never owned a school with habitual violations, or has never owned a school which closed with violations including, but not limited to, unpaid refunds; or
   d. The person has not knowingly falsified or withheld information from representatives of the agency.

3. Approval by the Texas Education Agency (this can be accomplished immediately after an applicant is hired).

4. Applicable professional license and/or credentials. For Example: ASE Certifications in Auto Mechanics, City licenses and ARI in refrigeration HVAC, CMA, HIT, CCS, CCSP or RMA in Medical Assisting, CET in Electronics, AWS in Welding. In most cases this is not a requirement to be hired; however, it is a requirement for continued employment. WTI helps new employees obtain the necessary credentials and/or licenses.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:
1. Ability to read, write, speak, and understand English fluently.
2. Strong verbal and written communication skills, plus analytical, organizational, interpersonal, and problem solving skills.
3. Must be customer service oriented.
4. Ability to meet or exceed the company’s attendance and punctually standards.
5. Ability to evaluate objectively, fairly, and consistently.
6. Creativity and initiative.
7. Ability to correctly use and demonstrate all normal equipment and tools within the subject field.

PHYSICAL REQUIREMENTS:
1. Color vision
2. Hearing
3. Lifting or pushing up to 50 pounds
4. Must stand up to 5-6 hours per shift.
5. Bending at the waist, sitting, kneeling, laying horizontally, climbing, walking, etc., as required for the lab or classroom demonstration.
6. Must be able to travel locally and out of town.
7. Manual Dexterity

ENVIRONMENTAL CONDITIONS
1. Extreme heat or cold.
2. Fumes such as from soldering, welding, automotive exhaust and/or air conditioning equipment.
3. Noise level which may, at times, require normal hearing protection in the form of ear plugs.
4. Exposure to machinery and moving parts.
5. Heights (RHVAC instructors/lab assistants only).
6. Electricity
7. Lubricating fluids, cleaning solvents, batteries, etc.
8. Bio-medical waste such as hypodermic needles, body fluids, cultures, specimens, etc. (Medical/Clinical Department only).

This above Job Description is not intended to be an all-encompassing list of responsibilities, skills, efforts, or working conditions associated with this position. It is intended to be a guideline reflecting the principle activities. I do hereby certify that I have read and do understand the above job description. I also understand and agree that Western Technical College has the right to change or otherwise modify this job description at any time.

_______________________________________  _________________________
Signature/Print Name                          Date